



United States Bankruptcy Court
Middle District of Florida
801 North Florida Avenue
Tampa, Florida 33602-3899



POSITION ANNOUNCEMENT

Position: Judicial Law Clerk

Location: Tampa, Florida

Starting Salary: \$51,972 – \$113,791

JSP 11/1 to 14/10*

Date: January 2, 2007

Announcement No. 07-01

Closing Date: January 22, 2007

Position Available: February 1, 2007

Position Overview

The judicial law clerk researches issues of law, attends trials and other court proceedings, drafts opinions, screens perfunctory motions, prepares pre-hearing case summaries, and routine orders for the Honorable K. Rodney May, United States Bankruptcy Judge. The position is a one-year term law clerk position, subject to renewal for a second year and has a ninety-day probationary period. In addition the position has the possibility of converting to a career law clerk position in the future.

Minimum Qualifications

Applicants must be a law school graduate at the time of appointment with a standing in the upper twenty-five percent of the class, possess excellent research, writing, proofreading, and communication skills, and PC proficiency in Windows, MS Office, Westlaw, and LEXIS. Experience on the editorial board of law review or moot court and/or publication of noteworthy articles is desired. Applicant must be a member in good standing of the Florida Bar or scheduled to take the Bar exam. In addition, applicants must be familiar with bankruptcy law and procedure and Florida Commercial Law.

Application and Selection Procedures

Qualified applicants are invited to submit a cover letter, current resume, salary history, law school transcript and writing sample to the court on or before January 22, 2007. Please submit application materials in an envelope marked **"CONFIDENTIAL"** to:

Honorable K. Rodney May
United States Bankruptcy Court
727 Sam M. Gibbons U.S. Courthouse
801 North Florida Avenue
Tampa, FL 33602-3899

Interviews will be scheduled after the deadline for receipt of resumes. The best-qualified applicants will be invited for interviews. Applicants selected for interviews must pay all travel expenses. A criminal background check will be conducted on all finalists.

The United States Bankruptcy Court is an equal opportunity employer.

Information for Applicants

***Starting salary is commensurate with previous post law school experience, prior pay history or previous experience as a law clerk for a federal judge.** This position is subject to mandatory electronic fund transfer participation for payment of net pay.

All court employees are "at will" employees and therefore the appointee may be removed from this position at any time if, after reasonable on-the-job training, the appointee fails to perform at a satisfactory level.

Employee Benefits

The United States Bankruptcy Court is part of the Judicial Branch of the United States Government. Court employees are not included in the Government's Civil Service classification. They are, however, entitled to similar benefits as other federal employees.

- Merit and classification increases
- Choice of health benefit plans
- Participation in a group life insurance program
- Participation in a group long-term disability insurance program
- Participation in a long-term care program
- Ten paid holidays per year
- Participation in a flexible spending account for dependent care expenses on a pre-tax basis.